



# RAILWAY RECRUITMENT BOARD, MUMBAI

RAILWAY DIVISIONAL OFFICE COMPOUND, MUMBAI CENTRAL, MUMBAI - 400 202

• Website: <http://rrbmumbai.gov.in>

• Enquiry Telephone No.: 022-23090422

Employment Notice No. 01/2008 (BCT)

Closing Date & Time: 11/02/2008 (17.30 hrs.)

Date of Issue: 12/01/2008

Applications in the prescribed format are invited from the citizens of India for recruitment to the following Posts on Western/Central/South Central Railway.

- Applications received after closing date and time will not be entertained. Last date of submission of application for candidates residing abroad & in Andaman, Nicobar and Lakshwadeep islands will be 25/02/2008 (17.30 hrs).
- The envelope containing the application should be clearly super-scribed in Red Ink "Application for the post of (Name of Post) \_\_\_\_\_, Category No. \_\_\_\_\_".
- Each candidate should send only one application for a Category or a group of categories as specified below. **Candidates sending more than one application for a category or a group of categories will be disqualified.**
- Applications should be sent by ordinary post or dropped in boxes kept in Railway Recruitment Board Mumbai office for this purpose.
- Candidates must fill in the application form in their own handwriting and must sign themselves, otherwise their candidature will be cancelled if detected at any stage.
- Applications sent by registered post/courier or speed post will not be acknowledged.**
- Candidates trying to use influence or unfair means will be disqualified from the selection.

Cat. No.	Name of Posts	Scale of Pay (RSRP)	Age in Yrs. as on 01/07/08	Med-Std	No. of Vacancies							Rly.	PHP suitability	Fee	Mode of Selection	Minimum Educational Qualification
					UR	SC	ST	OBC	Total	ES	PHP					
<b>Separate application to be submitted for Category No. 1 &amp; 2</b>																
1	Motorman	5500-9000	18-33	A-1	16	04	04	08	32	03	--	WR	No	60/-	Single stage Written/Online examination followed by Aptitude test (No interview)	Diploma in Electrical / Electronics / Mechanical Engineering recognized by AICTE or B.Sc with Physics as one of the main subjects (Graduate in Electrical/Electronics/ Mechanical Engineering are also eligible.)
2	Electrical Signal Maintainer - Gr II	4000-6000	18-30	B-1	23	07	03	12	45	04	--	WR	No	60/-	Single stage written/Online examination (No interview)	(a) Passed in 1st year Bsc. (Physics) or (b) passed in 10 + 2 stage in Higher Secondary in Science i.e. Maths or Physics or equivalent and has worked as casual ESM for two years in S & T department.
<b>Submit Single Application for following Category No(s). 3 &amp; 4 (Candidates should apply according to their Qualification &amp; indicate Category preference as per eligibility in para No. 1 in application.)</b>																
3	Electrical Signal Maintainer-Gr. III	3050-4590	18-30	B-1	07	04	02	03	16	02	--	CR	No	40/-	Single stage Written/Online examination (No interview)	Pass 10th class / Matriculation and (a) ITI certificate in Electrical fitter / Electrician and one year experience as casual ESM in S&T department OR (b) must be casual ESM/ Electrical Fitter for 03 years in S&T Department. OR (c) Passed 10+2 stage in Higher Secondary with Physics & Maths.
4	Telecommunication Maintainer-Gr. III	3050-4590	18-30	B-1	05	01	02	03	11	01	--	CR	No	40/-	Single stage Written/Online examination (No interview)	Pass 10th class / Matriculation with (a) ITI certificate in Electrical / Radio / Wireless / Telecommunication / TV trade and 01 year experience as casual TCM/WTM in S&T Department. OR (b) Must be casual TCM /WTM for 03 years in S&T Department. OR(c)Pass in 10+2 stage in Higher Secondary in Science with Maths & Physics.
<b>Separate application to be submitted for Category No. 5 to 18</b>																
5	Technician Gr. III (Electrical Fitter)	3050-4590	18-30	B-1	80	24	12	44	160	16	--	CR	No	40/-	Single stage Written/Online examination (No interview)	Matriculation passed in 10+2 system plus Course completed Act Apprentice / ITI passed in Electrician / Wireman Trade.
6	Technician Gr. III (T & C Wing) / Air Conditioned Coach Mechanic	3050-4590	18-30	B-1	26 02	10 01	05 --	14 01	55 04	06 --	-- --	CR CR	No	40/-	Single stage written/Online examination (No interview)	Matriculation passed in 10+2 system plus Course completed Act Apprentice / ITI passed in Electrician Trade.
7	Technician Gr. III (Engine Wing)	3050-4590	18-30	B-1	44	13	13	24	94	09	--	CR	No	40/-	Single stage Written/Online examination (No interview)	Matriculation passed in 10+2 system plus Course completed Act Apprentice / ITI passed in Diesel Mechanic Trade.
8	Technician Gr. III (C & W) & (Workshop)	3050-4590	18-30	B-1	40	22	23	25	110	11	--	CR	No	40/-	Single stage Written/Online examination (No interview)	Matriculation passed in 10+2 system plus Course completed Act Apprentice / ITI passed in Fitter/Turner / Machinist / Welder Trade.
9	Post Graduate Teacher (English Medium) Biology	6500-10500	20-40	C-2	-	01	--	--	01	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	11nd class Master's degree in Biology as principal subject. In addition candidate must possess M.Ed. /B.Ed. / Diploma in Education or integrated two years of Post graduate course of Regional College of Education of NCERT. Candidate should have acquired qualification through English Medium and should be competent enough to teach in English. Experience preferred.
10	Post Graduate Teacher (English Medium) History	6500-10500	20-40	C-2	01	-	01	--	02	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	11nd class Master's degree in History as principal subject. In addition candidate must possess M.Ed./B.Ed./Diploma in Education or integrated two years of Post graduate course of Regional College of Education of NCERT. Candidate should have acquired qualification through English Medium and should be competent enough to teach in English. Experience preferred.
11	Post Graduate Teacher (English Medium) Mathematics	6500-10500	20-40	C-2	02	--	--	--	02	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	11nd class Master's degree in Mathematics as principal subject. In addition candidate must possess M.Ed. / B.Ed. / Diploma in Education or integrated two years of Post graduate course of Regional College of Education of NCERT. Candidate should have acquired qualification through English Medium and should be competent enough to teach in English. Experience preferred.
12	Post Graduate Teacher (English Medium) English Literature	6500-10500	20-40	C-2	01	--	--	--	01	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	11nd class Master's degree in English Literature as principal subject. In addition candidate must possess M.Ed. / B.Ed. / Diploma in Education or integrated two years of Post graduate course of Regional College of Education of NCERT. Candidate should have acquired qualification through English Medium and should be competent enough to teach in English. Experience preferred.
13*	Post Graduate Teacher (Chemistry) English Medium	6500-10500	20-40	C-2	--	--	01	--	01	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	11nd Class Master Degree in Chemistry as a Principal subject. In addition candidate must possess M.Ed./B.Ed./ Diploma in Education. OR integrated 2 years Post Graduate course of Regional College of Education of NCERT. Candidate should acquire qualification through English medium. Experience preferred.
14*	Trained Graduate Teacher (Physical Training) Marathi Medium	5500-9000	20-40	C-2	--	--	01	--	01	--	--	CR	No	60/-	Single stage Written/Online examination followed by interview	11nd class bachelor's degree from a recognised university with Degree OR Diploma in Physical training from a recognised institution. Candidate should have acquired Education through Marathi medium & should be competent to teach through Marathi medium. Experience preferred.
15	Assistant Teacher (English Medium)	4500-7000	20-40	C-2	05	02	--	04	11	01	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	(1)Higher secondary with JBT(2 years) or its equivalent OR Intermediate with JBT (1 year) or its equivalent OR Senior Secondary (Plus 2) examination with JBT (1 year) or its equivalent. Should have acquired education through English Medium and should also be competent to teach through English Medium. (2)Experience preferred. (3)Candidate with higher qualification with B.Ed. / D.Ed. preferred.
16	Assistant Teacher (Marathi Medium)	4500-7000	20-40	C-2	08	01	--	--	09	--	--	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by interview	(1)Higher secondary with JBT (2 years) or its equivalent OR Intermediate with JBT (1 year) or its equivalent OR Senior Secondary (Plus 2) examination with JBT (1 year) or its equivalent. Should have acquired education through Marathi Medium and should also be competent to teach through Marathi Medium. (2)Experience preferred. (3) Candidate with higher qualification with B.Ed. /D.Ed. preferred.
17	Stenographer Gr. III (English)	4000-6000	18-30	C-1	09	03	06	03	21	02	01	CR	Yes (for OH)	60/-	Single stage Written/Online examination followed by speed test.	(1)S.S.C. passed. (2) English Stenography speed of 80 w.p.m. and English typing speed of 40 w.p.m.
18	Stenographer Gr. III (Hindi)	4000-6000	18-30	C-1	16 18	07 09	13 08	06 07	42 42	04 04	01 01	CR WR	Yes (for OH)	60/-	Single stage Written/Online examination followed by speed test.	(1)S.S.C. passed. (2) Hindi Stenography speed of 80 w.p.m. and Hindi typing speed of 30 w.p.m.

\*Note : Those who have already applied earlier for the post of Post Graduate Teacher (Chemistry) English Medium against category No. 31 of E.N. No. 01/2007 (BCT) & for the post of Trained-Graduate Teacher (Physical Training) Marathi Medium against category No. 32 of E.N. No. 01/2007 (BCT) need not apply again for category No. 13 & 14 of this notification indicated above.

**ONLINE APPLICATION:**

Candidates can register themselves On-line. For details visit RRB-Mumbai's website: <http://rrbmumbai.gov.in>

**ONLINE EXAMINATION:**

RRB may hold Online (Computerised Examination)/Written Examination for any of the categories of posts at its discretion. Candidates must have basic knowledge of use of Computer Mouse and Keyboard operations. Detailed instructions will be issued to eligible candidates if they are called for online examination.

The examination may be held for the same posts by more than one RRB on the same day. It is possible that the written/On-line examination may be scheduled on the same day and time for more than one post for which the candidate has applied to the same RRB or other RRBs on the Indian Railways. As such, RRB/Mumbai will not be responsible for any clash in the date of exam for the posts notified by it or other RRBs or other organizations.

**ABBREVIATIONS:**

RRB - Railway Recruitment Board, RLY-Railway, RSRP-Revised Scale Revised Pay, Gr-Grade Med-Medical, Std.-Standard, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Class, UR-Un-reserved, GL-General, ES-Ex-Serviceman, PHP-Physically Handicapped Person, OH-Orthopaedically Handicapped, CR-Central Railway, WR-Western Railway, SCR-South Central Railway, Supdt.-Superintendent, AICTE-All India Council of Technical Education, ITI - Industrial Training Institute, S & T - Signal & Telecommunication, ESM - Electrical Signal Maintainer, TCM - Telecommunication Maintainer, WTM - Wireless Telecom Maintainer, TMC-Track Machine, C&W-Carriage & Wagon, W/S-Workshop, ELF-Electric Fitter, P Way-Permanent Way, IT-Information Technology, T&C-Transmission & control, DD-Demand Draft, IPO-Indian Postal Order, LTI-Left Thumb Impression.



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## INSTRUCTIONS, TERMS AND CONDITIONS.

### 1.0. PROSPECTS:

#### Salary And Other Benefits:

- 1.1 The monthly emoluments on successful completion of training wherever applicable will be on the minimum of the scale of pay plus Dearness Allowance and other allowances as admissible from time to time.
- 1.2 In addition, the employee will get House Rent Allowance and City Compensatory Allowance depending on the place of posting.
- 1.3 Candidates recommended for appointment are liable to be posted anywhere on CR, WR and SCR. The candidate can be asked to serve anywhere as deemed necessary by Railway Administration.
- 1.4 For certain posts where there is initial training, selected candidates have to undergo the prescribed training, during which they would be paid stipend. They will be absorbed after successful completion of the training. For certain categories, candidates will be required to pay security deposit as per extant rules. They will be considered in due course for promotion to higher grades according to rules/orders in force from time to time.
- 1.5 Territorial Army:  
Selected candidates who are finally appointed are liable for active Service in Railway Engineering Unit Territorial Army.

### 2.0 RECRUITMENT PROCESS: Mode of Selection

- 2.1 The mode of selection has been indicated against each category of posts given in this notification; however, RRB reserves the right to change the mode of selection subsequently at any stage of the selection.
- 2.2 a) In categories where there is only written/On-line test and no interview, final selection will be based on the merit position in the written/On-line test and if found eligible for the post after due verification of their original educational qualification, caste, age and experience certificates etc. of successful candidates.  
b) In categories where there will be Two stage written/On-line test i.e. preliminary and final without any interview, final selection will be based on the merit position of final written/On-line test subject to verification of their original educational qualification, caste, age and experience certificates etc. of such candidates being in order.  
(c) In categories with Single stage written / On-line test with interview, final selection will be based on the merit of written / On-line test and interview taken together subject to verification of their original educational qualification, caste, age and experience certificate etc. of such successful candidates being in order.  
(d) Aptitude Test wherever held will be of 30 marks only. Questions will be mainly to test the analytical and reasoning powers of the candidates relevant to the posts. For selection, marks of final written / On-line test will be converted to 70 marks base and Aptitude Test will be of 30 marks. A candidate is required to obtain minimum qualifying pass marks in final written/ On-line test, failing which he/she would not be called for Aptitude Test. If a candidate scores less than the cut-off qualifying marks in any sub test of aptitude test he/she shall be eliminated from the selection process. For those who qualify all the sub test of aptitude test, marks obtained in written / On-line test will be added to marks obtained in Aptitude Test to prepare a combined merit list on basis of total marks of 100. Further a candidate must obtain minimum laid down qualifying marks on aggregate of the final written / On-line and aptitude test. Candidate may see detailed instructions regarding Aptitude Test on website <http://www.irpdt.org> of RDSO/Lucknow.
- 2.3 Merely satisfying the educational qualification and age prescribed itself will not constitute a right to be called for the written/On-line examination unless the candidates fulfill other conditions/requirements in the Employment Notice.
- 2.4 The syllabus for the written/On-line examination will be in conformity with the educational standards prescribed for the post. The written/On-line examination will consist of objective type questions covering proficiency in Language (Hindi/English), Mathematics, General Knowledge, Reasoning and Professional/Technical knowledge in the related subjects.
- 2.5 There shall be negative marks for wrong answers at the rate of 1/3rd of allotted marks for each question.
- 2.6 The date and venue of written/On-line examination and Aptitude test/type test/interview will be fixed by the RRB and will be intimated to the eligible candidates through newspaper advertisements as well as, by issue of call letters through ordinary post. Request for postponement of the examination /interview and change of centre/venue will not be entertained. All such notices are invariably released in Employment News apart from local newspaper in Maharashtra.

### 2.7. DOCUMENT VERIFICATION:

Finally, certain specified candidates as indicated in the result of Written Test / Aptitude Test / Second Stage Written Test etc. will be called to the office of RRB for verification of all original certificates before recommending them for appointment. The candidates who are called for verification as per merit and availability of vacancies shall be advised the date of verification through advertisement in Employment News and also through Registered AD letters. No request for change of date of verification shall be entertained and candidates will not be generally given further chance for production of documents.

- 2.8 Final selection will be based on the results of written/online examination, 2nd stage written/online examination, interview, stenography test, Typing skill test, Aptitude test wherever applicable and verification of original documents.
- 2.9 **Panel:** A panel of successful candidates will be recommended to the Railway Administration who in turn will verify all original documents and issue Offer of Appointment subject to the candidate fulfilling all the criteria including medical standards against vacancies.
- 2.10 The results of all written/Online examination Aptitude Test / Type Test / Stenography Test / Interview etc and details of eligible/ineligible candidates are made available on our website <http://rrbmumbai.gov.in>

### 2.11. MEDICAL FITNESS TEST:

The candidates recommended for appointment will have to pass requisite medical fitness test(s) conducted by the Railway Administration to ensure that candidates are medically fit to carry out the duties connected with the post. Visual Acuity Standard is one of the important criteria of medical fitness of Railway Staff. Candidates are not eligible for any alternative appointment if they fail in Medical Test, for any reason. The medical standards for different categories are outlined below:

- A-1 Physically fit in all respects, Visual Standards - Distance Vision: 6/6, 6/6 without glasses with fogging test (must not accept +2D) Near Vision: Sn: 0.6, 0.6 without glasses (must clear fogging test). Colour Vision, Binocular Vision, Field of Vision & Night vision must be present.
- A-2 Physically fit in all respects, Visual Standards - Distance Vision: 6/9, 6/9 without glasses, Near Vision: Sn: 0.6, 0.6 without glasses. Colour Vision, Binocular Vision, Field of Vision & Night Vision must be present.
- A-3 Physically fit in all respects, Visual Standards - Distance Vision: 6/9, 6/9 with or without glasses, Near Vision: Sn: 0.6, 0.6 with or without glasses. Colour Vision, Binocular Vision, Field of Vision & Night Vision must be present.
- B-1 Physically fit in all respects, Visual Standards - Distance Vision: 6/9, 6/12 with or without glasses. (Power not to be exceed +/-4D) Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required. Colour Vision, Binocular Vision, Field of Vision & Night Vision must be present.
- B-2 Physically fit in all respects, Visual Standards - Distance Vision: 6/9, 6/12 with or without glasses. (Power not to be exceed +/-4D) Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required. Colour Vision, Binocular Vision, Field of Vision & Night Vision must be present.
- C-1 Physically fit in all respects, Visual Standards - Distance Vision: 6/12, 6/18 with or without glasses. Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required.
- C-2 Physically fit in all respects, Visual Standards - Distance Vision: 6/12, Nil with or without glasses. Near Vision: 0.6 combined with or without glasses when reading or close work is required.

#### Note:-

- (a) The above medical standards (criteria) are indicative and not exhaustive and apply to candidates in general.
- (b) For Ex-Servicemen, different standards apply.
- (c) Candidates applying for the post of Assistant Station Master, Motorman & Astd. Loco Pilot has to enclose medical certificate from a Registered Eye Specialist in the prescribed format as per Annexure 'C' failing which the application will be summarily rejected. The vision certificate must be issued within the notification period and the same photograph must be pasted in the space provided.

### 3.0 GENERAL CONDITIONS OF RECRUITMENT:

- 3.1 The number of vacancies indicated are provisional and it may be enhanced or reduced or even made 'Nil' depending upon the actual needs of the Administration. The Administration also reserves the right to cancel all notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of the notified vacancies, the examination fee/postal charges paid by the candidates will not be refunded.
- 3.2 Before applying for the post the candidate should ensure that he/she fulfils the eligibility norms. The candidates should have the requisite Educational/Technical qualifications from recognized Universities/Institutions as on the date of submitting the application. Those awaiting results of the final examinations or the qualifying certificates need not apply.
- 3.2.1 For the post of Technician Gr.III scale Rs.3050-4590 (RSRP) or such other posts where the minimum prescribed qualification is course completed Act Apprentice/ITI passed in relevant trade, Diploma in Engineering will not be considered as an alternative higher qualification unless mentioned otherwise. Act Apprenticeship/ITI in the relevant trade is the ONLY qualification and no other qualification will be accepted on the ground of being a higher qualification in the same line of training.
- 3.2.2 For the posts of Post Graduate Teacher or Trained Graduate Teacher where the English/Marathi medium of instruction has been prescribed in the notification of vacancies, the candidates are required to clearly indicate the medium of instruction in the application where educational qualification is indicated. Application where medium of instruction has not been indicated will be rejected outright.
- 3.3 For the posts of Ticket Collector, Trains Clerk, Commercial Clerk, Accounts Clerk, Office Clerk the condition of 50% marks in aggregate in matriculation is not applicable to candidates having qualification higher than matriculation and also for those candidates belonging to SC/ST/Ex-Serviceman.
- 3.4 Candidates must ensure that spellings of their name, father's name and other particulars filled in the application form

should be strictly in conformity with the original certificates. In case of discrepancy they must produce amended certificate failing which the candidature can be rejected at any stage of selection.

- 3.5 Candidates applying for more than one post (i.e. in common category or group of posts) need to fill only one application for each group clearly indicating the order of preference of categories and posts applied for. Final allotment to post will be made depending on merit, vacancies available and preference of the candidate indicated in application/verification form. However, RRB's decision regarding preference for category will be final.
- 3.6 RRB reserves the right to reject the candidature of any applicant at any stage of recruitment process if the candidate is found ineligible for the post for which he/she has applied or indulges in any form of malpractice. Services of such ineligible candidates are also liable to be terminated even if appointed inadvertently.
- 3.7 Candidates recommended for appointment will have to pass requisite Medical Fitness Test conducted by the Railway Administration to ensure that the candidate is medically fit to carry out the duties connected with the post.
- 3.8 Candidates trying to use influence or unfair means will be disqualified from selection and may be debarred from appearing in exam of RRB of Indian Railways.
- 3.9 The candidates who have been debarred from all RRB examinations and the period of debar is yet not over, need not apply. The applications of such candidates will be rejected at any stage of recruitment.
- 3.10 Caste once filled, as UR/SC/ST/OBC in Application form will not be allowed to be changed subsequently. Any subsequent change in community by the candidate will make him/her ineligible for the post except those candidates who have applied as OBC candidates at the time of application and later by virtue of coming in the creamy layer falls under UR community.
- 3.11 Request for change of any information including change of address once given in the application form shall not be entertained under any circumstances.
- 3.12 Females are also eligible to apply unless indicated otherwise. However, it may be noted that vacancies in many categories involves duties which are arduous in nature and call for working in shift at odd hours and at Road side station, away from Head Quarter also.
- 3.13 Various information, data, terms and conditions mentioned in the Employment Notice are liable to change in accordance with Government or Judicial Orders made subsequent to the notification.
- 3.14 Any subsequent changes in the terms and conditions of this Employment Notice as per extant rules will stand good and also be applicable to selections covered by this notice.

### 4.0. SPECIAL CONDITIONS OF RECRUITMENT:

- 4.1 Recruitment process is subject to caste-based reservation as per policies of Central Government. For this purpose, a caste certificate in the prescribed format as per Annexure 'A' for SC/ST candidates and as per Annexure 'B' for OBC Community candidates from competent authorities must be furnished along with the application.
- 4.2 The written/On-line examination will be conducted anywhere in the country on any date depending upon the availability of the examination centres and convenience of Railway Administration.
- 4.3 Free Second Class Railway Pass from nearest Railway station to the place of written/On-line examination will be issued to the candidates belonging to SC/ST categories only. All other candidates will have to bear the expenses for appearing in the written/on-line examination, interview and verification etc.
- 4.4 Any material suppression of facts or submitting forged caste & other requisite certificates by a candidate for securing eligibility and/or obtaining privileges including free travel for appearing in the examination shall be liable not only for rejection of his/her candidature for the particular Recruitment for which he/she has applied, but he/she will also be debarred from all examinations conducted by all RRB's all over the country, for a period of two years and in addition legal action will be taken wherever warranted.
- 4.5 Candidates found adopting unfair means in the examination or deputing someone else for appearing in the examination in their place will be debarred from all the RRB's and for appointment on Indian Railways for lifetime. Such candidates will also be prosecuted by lodging FIR.
- 4.6 The candidates will be debarred from all RRBs for the specified period/lifetime if
  - (i) Candidate submits duplicate application for the same post and category.
  - (ii) A candidate submits duplicate form with different community for same post & category.
  - (iii) A candidate submits duplicate form with different photo (face) for same post & category.
  - (iv) A candidate submits duplicate form with different documents for same post & category.

### 5.0. AGE:

- 5.1 The requisite experience wherever required and age will be reckoned as on 01 January/01 July whichever falls immediately after the closing date of the Employment Notice. The upper and lower age limits are given against each category of post.

#### Special Age Relaxation:

CODE	EXTENT OF AGE RELAXATION	AVAILABLE TO
UR	NIL	
SC	FIVE YEARS	Against reserved quota posts for SC candidates.
ST	FIVE YEARS	Against reserved quota posts for ST candidates.
OBC	THREE YEARS	Against reserved quota posts for OBC candidates.
Ex-Serviceman	Upper age limit relaxable upto the extent of service rendered in Defence plus 3 years provided they have put in minimum of six month service after attestation and up to the age of 40 years for reservists not employed in Govt. Service.	
Serving Railway Employees	a) Up to the extent of service rendered provided they have put in minimum of 3 years continuous service subject to maximum of 45 years for SC/ST, 43 years for OBC and 40 years in case of others. b) Maximum upper age relaxation will not exceed 5 years	a) Serving Railway employee of Group C&D and Railway Casual Labourers/Substitutes. b) staff working in Railway Canteen, Co-operative, Societies and institutes with minimum 3 years service therein.
Divorced Women (UR)	Up to the age of 35 years.	Widows, divorced or judicially separated women.
Divorced Women (OBC)	Up to the age of 38 years.	Widows, divorced or judicially separated women belonging to OBC.
Divorced women (SC/ST)	Up to the age of 40 years.	Widows, divorced or judicially separated women belonging to SC/ST.
J&K	By 5 years	Person who had ordinarily domiciled in the Kashmir division of the state of Jammu & Kashmir during the period from 1st January 1980 to 31st December, 1989.

- 5.2 The upper age limit is relaxable as under subject to the provision of para 5.2.1 and also subject to the production of the requisite certificate.
  - 5.2.1 No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved posts.
  - 5.2.2 Candidates belonging to SC/ST/OBC should clearly indicate the community in the application form and should attach caste certificate from competent authorities as proof of the same in the specified format as per Annexure 'A' & 'B' failing which their candidature as SC/ST/OBC applicant will be rejected. Such applicants will be treated as UR candidate subject to eligibility norms against UR vacancy. Subsequent representations for change of community status will not be entertained.
  - 5.2.3 In case of course completed Act Apprentices applying for the post of Technicians Gr. III Scale Rs. 3050-4590 (R.S.R.P.) or such other posts where the minimum prescribed qualification is course completed Act Apprentice, the upper age limit shall be relaxed to the extent of apprentice training undergone under Apprentice Act 1961 subject to para 5.2.4.
  - 5.2.4 For Apprentice categories, the upper age limit with relaxation should not exceed 40 years for Ex-servicemen candidates.

### 5.3. Ex-servicemen candidate.

- 5.3.1 Wherever the posts for Ex-Serviceman are indicated, these posts are included and are a part of the total number of posts notified.
- 5.3.2 The term Ex-servicemen means a person, who has served in any rank whether as a combatant or as a non-combatant in the regular Army, Navy or Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces and (a) who has retired from such service after earning his/her pension or (b) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension or (c) who has been released otherwise than on his own request as a result of reduction in such establishment or (d) Who has been released from such service after completing specific period of engagement otherwise than on his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity and includes personnel of the Territorial Army of the following categories.

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- (i) Pension holders for continuous embodied service
- (ii) Pensioners with disabilities attributable to military service and
- (iii) Gallantry award winners

**Explanation:** The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-servicemen, may be permitted to apply for re-employment one year before the completion of the specific terms of engagement and avail themselves of all concessions available to the ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union. Service Personnel who are to be discharged from the military service within one year after the closing date of this notification are eligible to apply against this advertisement.

- 5.3.3 Ex-Servicemen candidates who have already secured employment under the Central Government in Group C/D will be permitted the benefit of age relaxation as prescribed for Ex-servicemen of securing another employment in a higher grade or cadre in-group C/D under Central Govt. However, such candidates will not be eligible for the benefit of reservation for Ex-servicemen in Central Govt. Jobs.
- 5.3.4 Matriculate Ex-servicemen with 15 years of active service in Armed forces will be considered eligible to apply for the posts for which minimum qualification is a university degree provided the relevant certificate issued by the military authority is attached with the application.
- 5.3.5 Sons/Daughters/Wards of Ex-servicemen are not eligible to apply for the post reserved for Ex-servicemen.
- 5.3.6 Ex-servicemen should clearly indicate all the required particulars including community in the application form and enclose all documentary proof for the same.

## 6.0 SERVING CANDIDATES:

A candidate who is working in any Government or public sector undertaking including Railway should send the application through proper channel of the concerned departments. The application should be submitted by the candidates well in advance so that after being forwarded by the department, it reaches in the office of the Railway Recruitment Board, Mumbai well in time before the closing date of Notification. No application from serving government employees without No Objection Certificate from the concerned department shall be accepted and his candidature is liable to be rejected.

## 7.0 EXAMINATION FEE (NON REFUNDABLE):

- 7.1 (a) For UR/OBC Candidates: **As indicated in the fee column of the notification table.**
- 7.1 (b) For SC/ST/ES Candidates: **NIL**
- 7.2. Mode of Examination Fee Payment.

The examination fees are non-refundable even in case of cancellation of notified vacancies. The examination fee should be paid in the form of crossed Demand Draft from any Scheduled Bank or Indian Postal Order, drawn in favour of Assistant Secretary, Railway Recruitment Board, Mumbai, payable at Mumbai. The candidates should write their name, address, category No. and employment Notice No. on the reverse of the Demand Draft/Indian Postal Order.

- 7.3. Remittance of examination fees in any other form except Bank Draft issued by scheduled bank /IPO will not be accepted and applications not accompanied with Bank Draft/IPO of requisite amount towards examination fees/postal charges will be summarily rejected.
- 7.4. DD/IPO obtained earlier to the date of issue of the employment notice or after the closing date of notifications will not be accepted.
- 7.5. Demand Draft should have at least six months validity.

## 8.0 HOW TO APPLY:

- 8.1 Application(s) shall be submitted on A-4 size on 65-75 GSM quality white paper and should be in conformity with the format given in this Notice. Candidates purchasing printed application form from the market should ensure that it conforms to the format prescribed in the Employment Notice. Candidates are advised to ensure that the application is legible, written in their own handwriting (English/Hindi) having clear THUMB IMPRESSION of left hand on only one side of the paper, dated and signed. The details of Name, Father's Name, Address, Nearest Railway Station and Declaration should be in English only. Only international numerals i.e. 1, 2, 3 be used.

- 8.2 Candidate's address should also be in English in bold capital letters. Candidates are advised in their own interest to make arrangements with their local post office to have the letters redirected to them if they have changed residence subsequent to their applying to RRB. RRB will not be responsible for any postal delay, wrong delivery or loss in transit, if any.

- 8.3 Photograph: Recent passport size Black & White photograph (not more than one month old) with clear front view in normal attire without cap and sunglasses should be affixed in the space provided in the Application Form and should sign in the box below it. If the photograph is not of recent origin, the candidature of such applicants can be cancelled at the time of verification when the candidate does not resemble with the photograph attached. Please note that the same photograph should be used for any subsequent stages whenever called for. If different photographs are submitted at different stages or if more than one application is received with different photographs, the application will be rejected and the candidate will be debarred from all RRBs for a period of two years. Polaroid Photo is not acceptable.

- 8.4 The application in prescribed format complete in all respects along with enclosures addressed to Assistant Secretary should reach Railway Recruitment Board, Divisional Office Compound, Mumbai Central, Mumbai-400202 on or before the closing date mentioned above or deposited in the Application Box kept in the RRB office premises on or before the closing date and time as notified in this Employment Notice. Application should be sent by ordinary post only.

- 8.5. Candidates should clearly indicate the following on the top left corner of the envelope"

- a. Employment Notice No. \_\_\_\_\_
- b. Category No \_\_\_\_\_
- c. Name of the Post/s applied for \_\_\_\_\_
- d. Community (i.e. UR/SC/ST/OBC/Ex-Serviceman) in bold capital letters. \_\_\_\_\_

- 8.6. Attested, clear and readable Photostat copies of Caste certificate, Discharge certificate/Experience certificate etc. should be enclosed (Not originals). The signature, date and seal of the attesting authority should be clearly visible. If the certificates are in a language other than English or Hindi, attested translations should be enclosed.

- 8.7. Serving Railway Employees must enclose original No Objection Certificate from Competent Authority.

- 8.8 **Declaration:** The declaration in the information sheet is to be filled by the candidate in his/her own running handwriting in English. Failure to write the declaration in full or writing the declaration in capital letters will lead to rejection of the application. Request for reconsideration in this regard will not be entertained.

- 8.9 The candidates should sign in running hand writing only either in English or in Hindi. All signatures in the application must be in the same language and must tally. Signatures should not be in capital/open letters.

- 8.10 **Candidates should affix their Left Thumb Impression (LTI) in the space provided with black ink. The impression should be clear and legible. In case of unclear/smudged/dark/unreadable LTI, the application will be rejected.**

- 8.11 Application should be submitted separately for each category or group of categories as specified. However, not more than one application should be submitted for same category or group of categories.

- 8.12. The selection of the candidates by RRB does not confer any right on the candidate for the post.

- 8.13. Submission of two applications for single category will entail rejection and the candidate will be debarred from all RRBs for a period of two years.

- 8.14. Candidates trying to use influence or unfair means will be disqualified from selection at any stage. Railway Recruitment Board will reject any application at any stage of recruitment process if the candidate is ineligible for the post for which he/she has applied or indulges in any form of malpractice. Even after appointment such candidate is liable to be summarily removed from service.

- 8.15. Candidates attempting to give false information/suppress facts, not filling application in their own handwriting will be disqualified and are liable for debarment and/or legal action. Candidates who attempt to commit fraud/impersonation or copying are liable to be debarred for life from all Railway Recruitment Board examination over Indian Railways. RRB also reserves the right to conduct retest in case of suspected impersonation. The candidature of applicants who are found to have been debarred from any RRB examination are liable to be rejected at any stage of the recruitment process and the selection/appointment of such candidates is also liable to be cancelled at any stage. In this regard, the decision of Railway Recruitment Board, Mumbai Central Zonal Railways will be final and binding on all.

PLEASE NOTE: Please ensure that all the details as required are indicated in the application form in candidates own handwriting, necessary documents enclosed and the application duly signed is sent to the correct address (duly enveloped) on or before the closing date and time. In case the application is incomplete or required enclosures not being available, the application will be rejected.

## 9.0 ENCLOSURES:-

The following enclosures should firmly be attached along with the Application:-

- 9.1 One self-addressed postcard duly stamped (six rupees postal stamps) for acknowledgement of application.
- 9.2 Crossed DD/IPO for the amount as prescribed should be firmly tied/annexed on the top of the application form mentioning their numbers, date of issue etc. in the appropriate column in the application form.
- 9.3 Attested Xerox copy of Caste Certificate in the prescribed format as per the annexure 'A' from competent authorities not below the rank of Tahsildar in case of Scheduled Caste/Scheduled Tribe candidates. The certificate should necessarily contain religion, caste and bear the stamp of the issuing authority and the seal of the issuing office.
- 9.4 In case of OBC candidates, the caste certificate submitted should be current (not more than one year old) and in the prescribed form circulated by Ministry of Personnel and Training, Public Grievance and Pensions, Department of Personnel and Training, Government of India and must specifically certify that the candidate does not belong to the Persons/Sections (creamy layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M. No. 36012/22/93 Estt. (SCT) dated 08.09.1993. (Annexure 'B') At the time of document verification the qualifying OBC candidates shall be required to produce a OBC certificate in prescribed format which is

not less than one year old at the time of verification. The OBC certificate submitted on the proforma of State Government shall NOT be acceptable.

- 9.5 No objection certificate in case of serving Railway Employees.
- 9.6 Wherever previous experience is mentioned attested copy of documentary proof should be enclosed indicating the proof of service.
- 9.7 Attested Xerox copy of discharge certificate in case of Ex-serviceman.
- 9.8 Photostat of both sides of certificates will be required.
- 9.9 In addition to the above enclosures, candidates applying for the post of Assistant Station Master, Asst.Dsl./Electrical Asst./Asstt. Loco Pilots and Motorman are required to enclose Vision Certificate in the prescribed format in original as per Annexure 'C'. The certificate must be issued from a Registered Medical Eye specialist indicating clearly the Registration No. and seal. The vision certificate must be issued within the notification period and the same photograph must be pasted on the space provided.

## 10.0 GROUNDS FOR REJECTION:

Candidates must ensure that the application is complete in all respects.

The Applications having following deficiencies, defects and irregularities shall be treated as invalid and shall be rejected summarily without any intimation to the candidates.

- 10.1. More than one application is submitted for the same category or group of categories.
- 10.2. Applications that are incomplete, unsigned, not in proper format.
- 10.3. Applications of under-aged /over-aged candidates. Application with Date of Birth not written and date of birth not matching with the certificate produced at the time of verification.
- 10.4. Applications without Marks of Identification
- 10.5. Applications without signature or with signature but in Capital/Open letters.
- 10.6. Applications without Left Thumb Impression (LTI) or LTI is smudged or not clear.
- 10.7. Applications without declaration/incomplete declaration/declaration not in running handwriting.
- 10.8. Applications without attested copies of caste certificates as per format indicated in Annexures 'A' & 'B' for SC/ST/OBC Candidates. Caste written on application differs with the caste mentioned in caste certificate.
- 10.9. Applications without original Vision Certificate in the prescribed format as per Annexure- 'C' from Registered Medical Eye Specialist indicating clearly the Registration No. and seal ( for the post of Asstt. Station Master, Asstt. Loco Pilot and Motorman). As per Annexure- C, the Vision Certificate must be issued within the notification period and the same photograph must be pasted on the space provided.
- 10.10 Applications without latest photographs (Not more than 1 month old) or photograph with cap or sunglasses or without signature below the photograph.
- 10.11 Applications without requisite fees or inadequate examination fees in case of UR/OBC candidates.
- 10.12 Applications with examination fees in any other form except Bank Draft issued by scheduled bank /IPO.
- 10.13 Applications with DD/IPO obtained earlier to the date of issue of the employment notice or after the closing date.
- 10.14 Bunch of application with a single DD/IPO for the total value of the categories applied for.
- 10.15 Applications with enclosures other than in Hindi/English language or also without attested translated version.
- 10.16 Application received after the closing date and time.
- 10.17 Applications of candidates not possessing the prescribed educational/technical qualification at the time of submitting application.
- 10.18 Applications made on newspaper cuttings.
- 10.19 Applications received in a bunch in one envelope.
- 10.20 Applications without necessary certificate of proof in respect of Ex-servicemen, Railway Employee and Physically Handicapped Persons.
- 10.21 Applications not filled in by the candidate in his/her own handwriting.
- 10.22 Overwriting cuttings, Erasing in the Application form and incomplete form may lead to rejection of form and should be avoided. Any error arising on this account shall be the responsibility of the candidate.
- 10.23 Applications which do not fulfil any of the terms & conditions mentioned in this notification.

## 11.0 WHOM TO ADDRESS:-

- 11.1 The application complete in all respect along with all the enclosures duly attached should be sent in a cover addressed to the Assistant Secretary, Railway Recruitment Board, Divisional Office Compound, Western Railway, Mumbai Central, Mumbai 400 202. The application should only be sent by ordinary post or deposited in the Application Box kept in the office premises of the Railway Recruitment Board on or before the closing date & time. Under no circumstances application received beyond the time and last date will be entertained. Applications sent by other than ordinary posts will not be acknowledged.

## 12.0 CHANGE OF ADDRESS:

If there is any change in the address, the candidate should in his/her own interest arrange with the post office concerned for redirection of the communication from old to new address. RRB shall not entertain any request for change of address during the recruitment process.

## 13.0 LAST DATE FOR RECEIPT OF APPLICATION:

The closing date & time for the receipt of the application in the office of the Recruitment Board, is as mentioned on the front page of the notification. Applications received after closing date and time will not be considered under any circumstances.

## 14.0 CHECK LIST FOR A VALID APPLICATION:

Candidates should specifically check the following to avoid rejection of application (a) Format of application (b) Age limit as on 01 Jan/01 July whichever falls immediately after the closing of the Employment Notice. (c) Recent passport size photo pasted on the application form duly signed (d) Signature and date on application (e) Clearly visible Left Hand Thumb Impression on the Application form (f) Requisite educational qualification as on date of applying (g) Validity of IPO/DD along with appropriate amount. (h) Enclosures duly attested (i) Caste certificate duly attested on proper format in the case of SC/ST/OBC (j) Fill in the declaration at para 9 of application form (k) Attested copy of discharge certificate in case of ES (l) NO Objection Certificate and certificate of service in original in case of Govt. Employees (m) Vision certificate wherever applicable.

- 15.0. APPLICATIONS WHICH DO NOT COMPLY WITH VARIOUS REQUISITES AND WHICH IN THE OPINION OF THE RRB ARE INCOMPLETE /IRREGULAR /ILLEGIBLE ARE LIABLE TO BE REJECTED AT ANY STAGE AND NO INTIMATION TO THIS EFFECT SHALL BE GIVEN TO THE CANDIDATES. IN SUCH CIRCUMSTANCES THE EXAMINATION FEES WILL NOT BE RETURNED OR READJUSTED.

- 16.0. THE DECISION OF THE RAILWAY RECRUITMENT BOARD IN ALL MATTERS RELATING TO ELIGIBILITY, ACCEPTANCE OR REJECTION OF THE APPLICATION, ISSUE OF FREE RAIL PASSES, PENALTY FOR FALSE INFORMATION, MODE OF SELECTION, CONDUCT OF WRITTEN/ON-LINE EXAMINATION AND INTERVIEW, SKILL/APTITUDE TEST, ALLOTMENT OF EXAMINATION CENTRES, ALLOTMENT OF POSTS TO SELECTED CANDIDATES, ETC. WILL BE FINAL AND BINDING ON THE CANDIDATES AND NO ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED BY THE RAILWAY RECRUITMENT BOARD IN THIS REGARD. ANY SUBSEQUENT CHANGES IN TERMS AND CONDITIONS OF THE EMPLOYMENT NOTICE AS PER EXTANT RULES WILL STAND GOOD AND ALSO BE APPLICABLE TO SELECTIONS COVERED BY THIS NOTICE.

- 17.0. THE SELECTION OF THE CANDIDATES BY THE RAILWAY RECRUITMENT BOARD DOES NOT CONFER ANY RIGHT TO THE CANDIDATE FOR APPOINTMENT TO THE POST.

- 18.0. THE RAILWAY RECRUITMENT BOARD WILL NOT BE RESPONSIBLE FOR ANY POSTAL DELAY, WRONG DELIVERY OR LOSS IN TRANSIT, IF ANY.

- 19.0. THE RAILWAY RECRUITMENT BOARD RESERVES THE RIGHT TO RECTIFY INADVERTENT ERRORS AND OMISSION, IF ANY.

## 20.0 LEGAL MATTERS :

ANY LEGAL MATTER ARISING OUT OF THIS EMPLOYMENT NOTICE SHALL FALL WITHIN THE LEGAL JURISDICTION OF CENTRAL ADMINISTRATION TRIBUNAL, MUMBAI ONLY.

## 21.0 IMPORTANT ADVISORY:

It is the responsibility of the candidate to ensure that he/she meets the eligibility conditions fully and squarely for the posts they apply for and to comply with conditions and instructions specified in this notification. In the event of failure to do so, RRB-Mumbai reserves the right to cancel their candidature at any stage of recruitment process and even after the selection/appointment of the candidate. RRB-Mumbai is not bound to entertain any correspondence whatsoever connected with the recruitment/selection or liable to attract and/or bear any liability of whatever kind arising from this Recruitment Notice.

## Beware of Touts/Cheats

DEAR CANDIDATES,

**Beware of Touts/Cheats falsely promising to get you some favour. We would like to assert that such a thing is impossible. The recruitment will be strictly on the basis of merit alone, if you listen to the promises of Touts/Cheats or associate with them, you are bound to lose your precious candidature.**

CHAIRMAN cont...